



The Role

We are seeking a new consultant to join our team. This is an exciting opportunity for someone who has had experience in market data and is looking for that next step in their career. This is the perfect opportunity for an ambitious person to build on their existing experience and gain exposure to all commercial aspects of the Market Data business. You will be part of a team working directly for one or more of our high-profile clients. The role will be client facing in a challenging fast paced environment supporting the business with all their commercial management activities.

The successful candidate will need to have a 3+ years' experience working in a Market Data role with a good understanding of the full finance lifecycle, invoicing, and month end processes. We are looking for someone who can hit the ground running and help provide first class support to our client.

Requirements

- + Experience of Market Data Inventory tooling (MDM, FITS, Optimized Spend, Info match)
- + Maintain accurate information in the inventory database updating contract, pricing, users, and service information
- + Manage month end processes and close the database
- + Understanding of the full financial life cycle and accrual accounting methodology
- + Ensure accurate and timely processing and reconciliation of invoices
- + Experience in administration of entitlement systems (DACs, EMRS)
- + Manage the market data team inbox for requests and issues
- + Troubleshoot and assist with all requests and issue resolution from internal stakeholders in support of market data products and services
- + Interact with key external suppliers to request information and resolve day-to-day queries for the business
- + Detailed analytical skills to resolve queries
- + Experience with monthly, financial, and business line reporting
- + Ability to learn new technology quickly
- + Advanced MS suite, specifically Excel (pivot tables, VLOOKUP)
- + Experience of the procurement and contract management process
- + Ability to multitask and manage multiple workstreams
- + Customer service focus

Personal qualities

- + Excellent verbal and written communication skills to influence, build consensus, integrate multiple streams of information, and have a proven record of building effective working relationships at all levels
- + Initiative-taking individual who grasps concepts quickly, takes ownership of projects and processes and a team player
- + High level of interpersonal and analytical skills, with a proven capability to make contributions to teams and initiatives
- + Confidence to communicate at all levels
- + Flexible and collaborative approach

About CJC

CJC is the multi-award-winning market data technology consultancy and leading service provider for global financial markets. CJC's award-winning teams provide consultancy, operations support (OaaS), cloud solutions, and professional services for mission-critical market data systems. ISO 27001 certified, CJC enables clients the freedom to focus on their core business.