

Vendor manager Financial Market Data

Generic

Robeco is a mid-sized asset manager with about EUR 180 bln. assets under management. Robeco services both retail and professional clients with innovative investment products, -services and -solutions. We have offices in 15 countries worldwide and a head office located in Rotterdam, The Netherlands. More information about the organization is available on www.robeco.com

Context

Within the COO domain, the global procurement department performs the procurement processes for Robeco Rotterdam and supports and oversees - as the procurement Center of Expertise - the procurement processes executed by Robeco entities abroad. The department consists of 10 vendor managers - each having their own category and specialty - and 5 Contract Management Administrators, supporting the Vendor Managers.

All processes have the common objective to ensure that purchases are made in line with the applicable Robeco policies and that Robeco get the agreed value/benefits against the agreed price and conditions. As such, the Procurement department has a key role in monitoring vendor risk and compliancy with applicable rules and regulations (e.g., regarding outsourced services) and a primary role in being operationally and financially in-control about purchased goods and services.

For the Vendor Management team of the Procurement department, we are looking for a candidate for the position of "Vendor Manager Financial Market Data".

Profile

A suitable candidate has at least 3 years experience in Procurement, Vendor- or Third Party Risk Management, preferably in the financial market data industry. The candidate must have proven hands-on experience in the management of strategic purchasing projects, including the operational and financial monitoring of vendors towards rules, regulations, and agreements by performing Vendor Due Diligence assessments, assessing assurance reports from vendors and performing Know Your Vendor assessments. Preferably the candidate has experience in (P2P) procurement processes or Workday as procurement system. The candidate can strategically analyze organizational issues and translate these into operational processes for internal stakeholders where needed and work in a small team where knowledge sharing and collaboration is essential.

Primary tasks

- As a vendor manager you are responsible for a the Financial Market Data category, from sourcing and vendor selection to contracting and the whole life cycle of the vendor including ongoing risk monitoring.
- Negotiate, validate and manage market data contracts including the budgeting process.
- You will be the key contact point for all expert market data requests from different stakeholders within the organization, such as Investments, Data Management, and other mid-office functions over different geographical locations. This often requires you to be the linking pin between these parts of the organization to optimize knowledge exchange, challenge value and costs, promote alternative solutions and maintain quality.
- You will be the central specialist regarding market data contract compliance, focusing on licensing versus data requirements, and be able to communicate this adequately to different teams and individuals.
- Periodically distribute and discuss business reports, industry trends and market intelligence with main stakeholder departments to ensure alignment in expectations of budget, business requirements, and vendor issues.
- Identify, qualify and manage opportunities for vendors to deliver innovation that impacts internal business performance
- Proactively manage vendors through the contract lifecycle by monitoring their fulfillment of obligations and services and by performing benchmarking through scorecards, performance metrics and other tools.

- Ensure that Robeco is demonstrable in control with respect to their suppliers/vendor by performing ISAE3402 / SOC1 /IOSCO assessments on supplier's documents, assess additional assurance reports and perform risk assessments on new and existing vendors, verifying that these vendors are in-control of their business processes and risks are acceptable.
- Ensure that the procurement of goods and services within your category is executed compliant to Robeco's outsourcing and procurement policies.

Knowledge and experience

- Bachelor+ or Master's degree education and work level
- 3+ years experience in a similar role/function, preferably from or with market data vendors
- Proficient in the Dutch as well as English language (written and spoken).
- Negotiation and purchasing skills
- Financial industry knowledge
- You are positive, accurate and flexible, have an analytical mindset and problem-solving aptitude
- Experience in stakeholder management at different levels
- You have a 'can do' mentality and are eager to contribute to be in-control as domain
- You are 'hands-on'
- Team player with organizational sensitivity;
- Identifies and initiates improvements on processes and tooling (automation) and collaborates in improving activities;

Other

- Start 01-01-2022
- Preferred availability 5 days per week. Minimum availability of 4 days per week / 32 hours.

We offer:

- Excellent employment conditions
- Multidisciplinary team working in a flat organizational structure
- International and ambitious working environment
- Attractive career development opportunities

Application process

For more information about the position, kindly get in touch with Eduard Faro (e.faro@robeco.nl).

All applications will be treated with the utmost confidentiality. An assessment and integrity test may be used in the selection procedure.